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March 6, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AWARD CONSTRUCTION CONTRACT FOR
EXPANSION OF THE APPARATUS ROOM AND RESTROOM
RENOVATION AT FIRE STATION 110
(FOURTH DISTRICT) (3-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Award a construction contract to J.H.R. Construction for the expansion of the apparatus room and restroom renovation for Americans with Disabilities Act (ADA) compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292.
2. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to prepare and execute the contract in the form previously approved by County Counsel.

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

We are recommending that your Board award a construction contract to J.H.R. Construction, the lowest responsive and responsible bidder, for Fire Station 110.

The expansion of the apparatus room at Fire Station 110 will allow the District to facilitate a new Tiller Quint apparatus to be assigned to this station. This new apparatus will allow this Department to better serve the constituents in the Marina Del Rey area.

The renovation of the public restroom in the fire station is necessary for the District to comply with ADA requirements.

Implementation of Strategic Plan Goals

The expansion of the apparatus room at Fire Station 110 meets the County's Strategic Plan Goal of Service Excellence as it will allow the District to facilitate the new Tiller Quint apparatus, which will allow this Department to better serve the constituents in the Marina Del Rey area.

FISCAL IMPACT/FINANCING:

The original fair construction cost estimate for both projects was \$296,000. The recommended construction contract with J.H.R. Construction, the lowest responsive and responsible bidder is \$226,982.00. In addition, a change order contingency fund equal to 10 percent of the actual construction bid amount is allocated for change orders in the project budget, totaling \$249,680.

The Fire Department's 2002-03 Adopted Budget includes \$296,000 under Capital Project No. 70955 to fund the award of the construction contract.

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FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiations, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, J.H.R. Construction is willing to consider Greater Avenues for Independence Program participants for future employment.

As required by your Board, language has been incorporated in the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

J.H.R. Construction is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The expansion of the apparatus room at Fire Station 110 will allow the District to better serve the Marina Del Rey community by utilizing the new apparatus assigned to this station.

The renovation of the public restroom for ADA compliance will make the restroom accessible to citizens with disabilities, allowing them to utilize the fire station as a public facility.

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CONTRACTING PROCESS

On December 10, 2002, your Board adopted plans and specifications and authorized advertising for the call for bids for expansion of the apparatus room and restroom renovation for Americans with Disabilities Act (ADA) compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292.

Upon approval by your Board, plans and specifications were made available to the public at 1320 North Eastern Avenue, Los Angeles, California 90063. Six contractors requested and received plans and specifications. On January 6, 2003, a job-walk was held on site and one general contractor, J.H.R. Construction, attended. On January 8, 2003, one sealed bid was received from J.H.R. Construction. Upon evaluation of this bid, J.H.R. Construction met the criteria adopted by your Board.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the Office of Small Business website.

CONCLUSION:

Upon approval, please return one adopted copy of the construction contract to the Fire Department.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:vl

c: Chief Administrative Officer
County Counsel
Auditor-Controller